

**General information
group 1 and 2
school year 2022-2023**

Personnel

group 1-2A		
Mon, Tues, Wed	Nelleke van Eijden	nelleke.vaneijden@jl.nu
Thurs, Fri	Thérèse Heemskerk	therese.heemskerk@jl.nu

group 1-2B		
Mon, Tues, Wed	Mariëlle van der Laan	marielle.vanderlaan@jl.nu
Thurs, Fri	Patricia Langeveld	patricia.langeveld@jl.nu

group 1-2C		
Mon to Fri	Ingrid Teunissen	ingrid.teunissen@jl.nu

organisation		
Special needs co-ordinator Mon, Wed, Fri	Petra Voorderhaak	petra.voorderhaak@jl.nu
Team leader Mon to Fri	Cindy van Nobelen	cindy.vannobelen@jl.nu
Head Mon, Wed, Thurs	Lisa ter Veen	lisa.terveen@jl.nu

Daily timetable/schedule

- Entry into the school

The school doors open at 8:05 am and parents can drop their children off and say goodbye in the playground. The class teachers or student teachers wait in the playground until 8:15am and then everyone goes into school together.

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- The start of the day

Most days begin in the classroom. Materials are laid out on either the tables or mats so the children can choose which activity they would like to do. Sometimes the teacher chooses the activity for the children to work on, and these are indicated by name cards, otherwise the children start the activity they have chosen themselves. During this activity the teacher gives extra attention to the children who find it difficult to say goodbye to their parents or would like to tell the teacher about something. This first activity lasts about 15 minutes.

- Circle time

Every day there are activities the children do when they are sitting in the circle. The activities which are usually included in 'circle time' are discussions, language activities, maths activities, keyword lessons (religious education), KiVa (social and emotional development), drama and music lessons.

- Music lessons

A music teacher comes into the classroom every other week to give music lessons. She teaches the children how to understand rhythms, musical instruments and how to improvise. She also sings lots of songs with the children. The class teacher gives music lessons every other week, when the music teacher is not in the lesson, and uses Zangexpress which is a special music course for young children.

- Daily routine

Each class has pictures of the daily routine on the board, so the children know what is going to happen during the day.

- Food and drink

The children leave their snack in their bag and the bags are kept in a designated place. The children eat their snack when they are sitting in the circle. We think it is important that you give the children a snack which is as healthy as possible. Try not to give your children too much. Perhaps you could give them some fruit or a healthy biscuit or cake. Wednesday is always fruit or vegetable day (gruitdag). All the children must only bring fruit or vegetables on Wednesdays!

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- Choice board

In every infant (group 1 & 2) classroom there is a choice board where the children's names are kept. This is a magnet board with different activity cards on it. During the lessons the children can choose which activity they would like to do. Sometimes the teacher chooses which activities the children are going to do during the lessons.

- Toys and games

Children are not allowed to bring their own toys and games to school on a daily basis. We have a special 'toy and games day' planned at the end of each month. We would like you to give your children games to play with others in the classroom on these special days. Please do not give the children any toys or games with batteries or small pieces such as Lego or Playmobil to bring into school. Children who find it difficult to say goodbye can bring something to school that makes them feel safe or comfortable. Check the important dates at the end of this document to find out when the special 'toy and games days' are.

- Games morning

On the first Friday of every month we play board games with the children for the first 45 minutes of the day. We would appreciate your help in the classroom on these days. You would be in charge of a group of about 4 children. Would you like to come and help us for the whole year? Please send us a message on Parro if you would like to help out.

- Outside playtime

The children play outside twice a day. If there is a gym or games lesson on that particular day, then the outside playtime is shorter. The children can play in the sandpit or play with the carts, scooters, bicycles and balls.

- Physical Education (P.E.)

Physical education lessons are held at least twice a week. This year P.E. lessons are on Wednesdays and Fridays. Both days are with the class teacher. The children exercise in their P.E. clothes with their own trainers (velcro shoes with their name on them would be preferable) which remain at school for the whole term.

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- Home Time

The children go home for lunch at 11:45am. Children can also stay at school if you prefer. Lessons start again at 12:45pm.

School usually finishes at 2:45pm, however on Wednesday school finishes at 12:15pm and on Friday lessons are until 11:45am. Children in groups 1 to 4 are free on Friday afternoons. Please wait for your child outside the gate because the younger children play outside at the end of the school day.

After school has finished you can collect your child at the door. The class teacher will tell you which door your child needs to use to leave the building. The teachers will not let the children go until they have seen the parent(s) or babysitter. The children must wait until the teacher says they can leave.

- TSO During school daycare

At 't Venne you can use the TSO (between school daycare) service. You need to apply for the service yourself, the name of the company is 'Op Stoom'. You can apply for a place for your child by email or telephone. Op Stoom provides trained staff to look after your children between school times. The children eat in their own classroom and bring their own sandwich to school. Please make sure the sandwich is as healthy as possible. If any unusual incidents occur when the TSO are taking care of your child, they will notify you immediately.

- NSO After school daycare

Children at 't Venne can use the NSO (after school daycare) service. The children are collected from the classroom (by Op Stoom employees) after school and gathered in the hall. Children who go to a different NSO are collected outside the school. There are various different collection points. You need to register your child with the NSO of your choice. Please let the class teacher know which days and which NSO your child will be attending.

- Birthdays

A birthday is cause for celebration, especially at school. The children can bring something nice to treat to their classmates. It's a good idea to check with the class teacher when it is

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best to bring the treats to school. The teacher can tell you how many children are in the class and if any of the children have any allergies. The birthday child can also go around the other classes in the lower school to give treats to the children and teachers.

A children's birthday party is, of course, very pleasant for your child and the children who are invited, but to avoid the other children's disappointment, we request that you hand out the invitations outside the school and not in the classroom.

- **Headlice**

With the help of the parents we check the children for headlice after each holiday. We usually do this at the start of the first day of each term and it takes around 45 minutes. On the first day of each term, we would like you to bring your child to school with their hair in a ponytail or without gel/hair products in their hair. We are looking for two parents to help to check the children's hair for lice. You can volunteer to help by sending us an email on Parro.

Important dates and activities in group 1/2

Report 1 to be taken home:	24 February 2023
10-minute chat:	9 and 14 March 2023
Report 2 to be taken home:	14 July 2023

The children can bring their own toys and games to school on the following dates:

Friday 30 September 2022

Friday 28 October 2022

Friday 25 November 2022

Monday 5 December 2022

Friday 27 January 2023

Friday 24 February 2023

Friday 31 March 2023

Friday 26 May 2023

Friday 30 June 2023

Monday 17 July to Thursday 20 July 2023 (when the final classroom clean up takes place before the holiday)

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A number of other trips and activities will be planned during the school year. We will let you know about these extra activities and will also request your help on these special fun days via Parro. If you have the time and would like to come along to help us on these days – please check Parro!

We are looking forward to a great school year and would like to thank you in advance for your cooperation.

Thérèse Heemskerk, Patricia Langeveld, Nelleke van Eijden, Ingrid Teunissen en Mariëlle van der Laan

Our school guide is on the homepage of our website.